



AGR VACANCY ANNOUNCEMENT



**HUMAN RESOURCE/AGR OFFICE
NEW MEXICO NATIONAL GUARD
47 BATAAN BOULEVARD
SANTA FE, NM 87508**

**ANNOUNCEMENT NUMBER:
M-06-1002**

**OPENING DATE:
04 NOV 2005**

**CLOSING DATE:
CONTINUOUS**

**POSITION DESCRIPTION:
RECRUITING & RETENTION
NCO (79T40)**

**Min score of 110 in area GT, or
waivable to 100 with 96 in area ST**

**GRADE:
Maximum: E-7

Minimum: E-4
(Promotable)**

OPEN FOR FILL:

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STATE

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NATIONWIDE

UNIT OF ACTIVITY:

Recruiting and Retention
JFHQ-NM
47 Bataan Blvd
Santa Fe , NM 87508

TYPE OF POSITION

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NMANG

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NMARNG

MILITARY ASSIGNMENT:

Same as Unit of Activity, NMARNG
State wide

EVALUATION FACTORS USED:

Interview, review of individual applications and
board selection.

AREA OF CONSIDERATION: Open to all members of the New Mexico Army National Guard .

MOS QUALIFICATION REQUIREMENTS: Applicants must be qualified or have the ability to become
qualified within one year of the initial assignment per NGR (AR) 600-5.

NOTE: Technician personnel who are selected for AGR positions will be required to resign their technician
positions prior to appointment to the AGR position.

ELIGIBILITY: All members of the NMARNG. To qualify for appointment, individuals **MUST MEET ALL**
initial eligibility requirements of AR 135-18 and NGR 600-5.

- a. Must be or become a member of the NMARNG prior to entering the AGR program.
- b. Must be able to serve a minimum of five (5) years in an active duty status prior to completing 18 years of Active Federal Service (AFS) or reaching Mandatory Removal Date (MRD) whichever is earlier.
- c. Must meet medical standards prescribed in Chapter 2 of AR 40-501, and a Physical must be completed or current physical be within 24 months prior to entering the AGR Program.
- d. Must meet physical standards prescribed in AR 600-9. Physical profile of 132221.
- e. Must have sufficient time remaining on current enlistment to complete an initial three (3) year tour.
- f. Must not be receiving or eligible to receive Federal Retirement annuity or Military Retired Pay.
- g. Must not be a candidate for or holding an elected Civil Office or engaged in partisan political activities.
- h. Must not be under a current Suspension of Favorable Personnel Action (FLAGG).
- i. Must not have resigned from the AGR program or other military service in lieu of adverse action.
- j. Must not have been separated from the AGR program or other military service for cause, unsuitable or unfitness.
- k. Individuals who were not selected for continuation in the AGR program are ineligible for selection.
- j. Applicants will be administered and must pass an APFT and weigh-in as part of the consideration process.
- l. Minimum score of 110 in area GT, waivable to 100 and 96 in area ST.
- m. Applicants must be able to obtain a security clearance of secret.
- n. Applicant must qualify for the government credit card.

HOW TO APPLY (ARMY): Submit the following as a minimum.

NOTE: DO NOT submit your application in binders or document protectors.

- a. NGB Form 34-1 (OCT 2002), Application for AGR position.
- b. DA Form 2-1; (Certified true copy-signed and reviewed by soldier within last 90 days)
- c. DA Photo (within last 12 months)
- d. Copy of current physical.(SF 88 and SF 93 or DA Form 2807 and DA Form 2808).
- e. Copy of Temporary or Permanent Profile (DA Form 3349)
- f. Last five (5) NCOER or Specialist Promotion Assessment Sheet
- g. All DD Form(s) 214/DD 220 (all periods of active duty).
- h. NGB Form(s) 23b (RPAM statement current within last 90 days)
- i. DA Form 705 (within one year)
- j. Copy of AGONM 600-9-1 (within last six months)
- k. Copies of DA 5500-R (if applicable).
- l. Copy of current driver's license.
- m. Memo for record indicating in which location(s) applicant are requesting to be considered for.
Must be willing to PCS entire family**

NOTE: You may include other supporting documentation or letters of recommendation.

ACCEPTANCE TIMELINE: We will date-stamp applications the same day of receipt.

NOTE: Applications cannot be sent via U.S. mail at government expense. Faxed applications will not be accepted.

EQUAL EMPLOYMENT OPPORTUNITY: HRO will screen applications without regard to race national origin, lawful affiliations, martial status, membership/non-membership in an employee organization, or to any handicap, which does not interfere with accomplishment of the position requirements.

DESCRIPTION OF DUTIES AND RESPONSIBILITIES:

POSITION DESCRIPTION: Involve, but are not limited to establishing and maintaining a good center of influence in assigned schools, civil groups, local governing bodies and support units. Interviews prospects for memberships in the ARNG. Pre-qualifies prospects to ensure high quality enlistments. Completes administrative requirements prior to transporting applicants to MEPS. Evaluates the retention /attrition environment; collects data; evaluates results and advises commanders on the factors affecting retention/attrition.

NOTE: INCOMPLETE PACKETS WILL NOT BE CONSIDERED

SPECIALIST PROMOTION ASSESSMENT WORKSHEET <small>(For use, see AGONM Pam 600-200. The proponent agency is NMAG-APA-MPM.)</small>					
Name _____		SSAN _____		CPMOS _____	
Unit _____					
<u>Rater Assessment</u> <small>(This area completed by soldier's first line leader.) (A hand written comment for each area is encouraged.) (Place an 'x' in the appropriate box for the area under consideration.)</small>			<u>Word Picture</u>		
			4 <i>Best</i>	3 <i>Strong</i>	2 <i>Solid</i>
			1 <i>Qual</i>	0 <i>Poor</i>	
Professional Attributes and Ethics					
Bullet: _____					
Initiative (Seeks challenges, Leadership Assignments, MOSQ)					
Bullet: _____					
Technical and Tactical Proficiency (MOSQ/Experience/CTT)					
Bullet: _____					
Military Appearance and Bearing					
Bullet: _____					
Leadership Potential - Set Example (Be Know Do)					
Bullet: _____					
Training - (Last Annual Training Performance)					
Bullet: _____					
Responsibility - (Drill Attendance)					
Bullet: _____					
Potential					
Bullet: _____					
Note: Bullet comments are mandatory for ratings of 0, 3, and 4.					
<u>Senior Rater Assessment</u> <small>(This area completed by the Platoon Sergeant or First Sergeant.) (A hand written comment for each area is encouraged.) (Place an 'x' in the appropriate box for the area under consideration.)</small>			<u>Word Picture</u>		
			4 <i>Best</i>	3 <i>Strong</i>	2 <i>Solid</i>
			1 <i>Qual</i>	0 <i>Poor</i>	
Overall Performance					
Bullet: _____					
Overall Potential					
Bullet: _____					
Print or Type Rater's Name then Sign & Date _____			Print or Type Senior Rater's Name then Sign & Date _____		

Figure 3-1, Specialist Promotion Assessment Worksheet